



## Nursing Continuing Education

### Instructions to Receive Nursing Contact Hours

**Approved States:** Alabama, Alaska, Arkansas, California, Delaware, Florida, Georgia, Idaho, Indiana, Iowa, Illinois, Kansas, Kentucky, Louisiana, Massachusetts, Michigan, Minnesota, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, North Carolina, North Dakota, Ohio, Pennsylvania, Rhode Island, South Carolina, Tennessee, Texas, Utah, Virginia, Washington DC, Washington State, and West Virginia

**\* Always check your professional board regarding the regulations on who they accept as CE Providers. \***

1. Complete the Camp: Montessori Principles for Leadership & Staff Engagement Course.
2. Complete the enclosed Quiz.
3. Complete the enclosed Course Evaluation.
4. Each contact hour will cost \$4.00. One contact hour is for 60 minutes.
5. Once you complete the course, take the number of hours multiply by 4. This amount will be your payment for nursing contact hours. Include your payment to CEU Network by check, money order, and or cashier's check.
6. Mail these completed forms Quiz & Evaluation Form, with Payment and a copy of your Certificate to:  
  
CEU Network    ATTN: Helen  
1832 Wildwood Road  
Salem, VA. 24153
7. To receive your Nursing CE Contact Hours Certificate by email, you must pass the enclosed quiz with 70% or higher accuracy. If you test below 70%, we will contact you for a test re-take at no charge.
8. Keep the Certificate in your records for at least four years.

If you have any questions or concerns regarding your Nursing Contact Hours, please email [helen@ceunetwork.org](mailto:helen@ceunetwork.org).

Thank you.

Sincerely,

Helen Malin-Christiansen, RN, BSN, CRRN  
Florida Board of Nursing Continuing Education Provider # NCE3419  
CE Broker Provider # 50-923  
[CEUNetwork.org](http://CEUNetwork.org)